

<b>Recommendation to Council on 30 January 2014</b>	<b>From: General Purposes Committee on 3 December 2013</b>	<b>Item 10(i)(a)</b>
	<b>Code of Procurement Governance</b>	
1.	Council is asked to approve the following recommendation:-	
	<b>that the proposed amendments to Part I3 the Council's Constitution (the Code of Procurement Governance), as set out in Appendix B, be approved.</b>	
	<b>Background</b>	
2.	The Committee considered a report of the Executive Member for Corporate Resources which set out a number of proposed amendments to the Constitution. The Committee Services Manager introduced the report, the meeting noting that the proposed amendments fell into two areas. The first area dealt with minor changes to the Constitution including the correction of errors and the general updating of the document. Because of their nature the Committee was able to authorise the Monitoring Officer to undertake these amendments.	
3.	The Committee then turned to consider the second area of proposed amendments which related to the Code of Procurement Governance (Part I3 of the Constitution). These were introduced by the Chief Procurement Officer. Members considered the proposed wording contained in the new Table 1 within paragraph 5.1, which set out the procurement procedure dealing with the total contract/order value above the EU threshold, and reference was made to the absence of any indication in the Table of what the threshold figure was. Whilst noting that this figure was variable and was about to be reviewed it was felt that a statement providing an 'as of' date could be included and it made clear that the figure was subject to change.	
4.	The wording contained in the new Table 1 which referred to the requirement for a minimum of 5 suppliers for a total contract/order value above the EU threshold was queried. In response the Chief Procurement Officer acknowledged that the number of suppliers stated was not a statutory requirement but a preferred figure and the wording would be amended to reflect this.	
5.	Turning next to paragraph 5.4 clarification was sought as to why £20k had been chosen as the figure above which every contract would be recorded in the Council's Register of Contracts. The Chief Procurement Officer explained that the figure had been chosen because quotations and tenders over this figure required the use of the Council's electronic tendering system and so recording was a	

	straightforward procedure. The Committee felt that paragraph 5.4 should include a reference to this.	
<b>Appendices</b>	Appendix B	Tracked Changes Between the Existing and Proposed Code of Procurement Governance (Part 13 of the Constitution).